

## **Leadership Strategy and Tactics by Jocko Willink**

- ∏ I leverage the talent and skills of others in my gap areas to set and reach objectives.
- I improve continuously formalizing and codifying what I learn along the way
- P I detach myself from chaos to see the big picture clearly
- I build respect and buy-in from others through humility
- Property I become a better leader by becoming a good follower
- I build trust in others by consistently helping them solve problems and softening my approach when providing constructive criticism
- ∏ I ask for and accept help from others
- I show humility, build relationships and earn respect by learning front-line skills and being willing to do any small or hard job
- I build trust, then relationships, then teams
- I leverage mistakes as opportunities to counsel, mentor and teach
- $\bigcirc$  I earn respect & influence by giving respect first, and allowing myself to be influenced
- As a leader, I am responsible for absolutely EVERYTHING so I take ownership (preemptively and after the fact)
- I lead from wherever is necessary (from front to set example, from middle or rear for perspective)
- PI enable my teams to own and buy-into solution plans suggesting adjustments where required based on my experience
- I remain level-headed and observe first when things don't go the way that I expect
- I override the short-sightedness of my ego
- I recognize that while there are patterns to human behavior, everyone is unique; I adjust tools and pressure accordingly
- O I consider natural skills and growth areas when assigning tasks
- I detach and elevate above the tactical to focus on what is most important
- I reinforce the fact that every team member's job is critical to success
- 💡 I grow my team members into leaders who require minimal guidance; allowing me to increase my span of control
- $\bigcirc$  I push my team members through understanding and discipline
- 💡 I increase ownership and buy-in by giving control, showing integrity and establishing pride (balanced between humility & confidence)
- P I am humble and honored to be considered a leader
- I always treat others with respect no matter their rank or position
- ∏ I always maintain my integrity saying what I do and doing what I say
- I work hard to understand and support my teams no job is beneath me
- P I am always prepared and open to learning more
- 💡 I generate clear vision and thoughtful plans; I give simple, clear and concise direction; I stay humble, take input and listen
- I change only the things that are not working; If it ain't broke, I don't try to fix it
- 💡 I identify other leaders quickly and put them to work helping the overall team win bigger, better and faster
- $\P$  I lead primarily through suggestion engaging others to think through and help develop solutions
- ∏ I avoid taking anything personally
- I listen to and incorporate feedback from all sources (no matter their level)
- I stay open-minded and avoid overcommitting to ideas
- $\P$  I evaluate ideas on their merit regardless of origin; and defer to others when there is relative parity
- I am decisive when I need to be, but try not to make decisions until I have to
- P I build relationships to increase influence from within
- I am realistic about setbacks, but also maintain positive perspective
- I leverage leadership itself to help shape and grow other leaders
- I provide opportunities that apply just enough pressure and carry low enough risk to grow others without overwhelming them
- I put junior people in charge to make them better by teaching them humility and confidence
- I use tact to build relationships with peers so that I can influence them authentically
- 💡 I do the right things for the right reasons including supporting peers, staying humble, taking ownership and passing credit onward
- I build trust with micromanagers by providing them with more information and then performing well
- I make decisions easy for indecisive leaders by sorting through the complexity and enabling them to simply say YES to my recommendation
- $\bigcirc$  I use soft language with weak bosses to protect their egos
- 💡 I understand the difference between strategic and tactical objectives; and never quit on the strategic goals
- I keep my team members informed (including WHY & benefits from their perspectives) so that they are engaged and prepared
- I communicate through multiple channels and encourage team members to playback their understanding
- ∏ I balance praise to maintain positive pressure
- I think before I speak and measure my words carefully
- I reflect and diminish strong, negative emotions; always maintaining control of my own emotions
- $\P$  I provide constructive criticism using soft language focused on the issue and never the person (character)
- I set the example for the ideal